

MINUTES

UTAH Psychology Licensing Board MEETING

July 15, 2008

**Room 475 – 4th Floor – 9:00 a.m.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:10 A.M.

ADJOURNED: 1:28 P.M.

**Bureau Manager:
Board Secretary:**

Rich Oborn
Lee Avery

Board Members Present:

Natalie J. Malovich, Ph.D. Chairperson
Leonard J. Haas, Ph.D.
Bruce Etringer, Ph.D.
Vacant
Vacant

Board Members Absent:

Guests:

Deborah Wheeler
Darren Adamson

DOPL Staff Present:

F. David Stanley, Division Director
Kent Barnes, Compliance Manager
Ronda Trujillo, Compliance Specialist

TOPICS FOR DISCUSSION

**ADMINISTRATIVE BUSINESS:
MINUTES:**

DECISIONS AND RECOMMENDATIONS

The minutes from April 1, 2008 were reviewed Dr. Haas motioned to accept the minutes with changes, seconded by Dr. Etringer. The motion carried unanimously.

Dr. Haas nominated Dr. Malovich as the Chairperson, seconded by Dr. Etringer. The motion carried unanimously.

Discussion:

Dr. Malovich expressed concerns regarding how probationers choose their supervisors. Some supervisors may not have a full understanding of what the Board needs from them as supervisors and others may not have the needed training in the specific area of the violation. The Board briefly discussed establishing a list of approved supervisors; however, Mr. Barnes stated the Division does not want the liability or responsibility of maintaining lists. The Board briefly discussed establishing criteria a supervisor may need to meet before the Board will approve them as a supervisor. This includes meeting with the Board when requested.

Mr. Oborn stated names for the Board vacancies have been submitted to the Governor's Office. The Division hopes to have the vacancies filled by the October 2008 meeting.

Mr. Oborn reviewed the Division's policy regarding probationers who are not in compliance with their Stipulation and Order or Memorandum of Understanding. One option is that of requiring a non-compliant probationer to bring their supervisor with them to a Board meeting. Another option would be to replace a non-compliant probationer's supervisor. More severe violations could result in the Board recommending the Division issue an Order to Show Cause.

Ronda Trujillo – Compliance Report

Ms. Trujillo introduced herself to the Board and reviewed the new Confidential Report Form and the compliance report.

#1. Barbara Ogden is in compliance with her stipulation.

#2 Laura Czajkowski is in compliance with her stipulation.

#3. Charles McCusker is in compliance with his Memorandum of Understanding.

Discussion:

The Board noted that at Dr. McCusker's last meeting with the Board he was asked to revise his intake forms.

#4. Jamiann Gill is not in compliance with her stipulation. The Division has not received a supervisor report since March 2008.

Discussion:

The Board briefly discussed if or when it might require Dr. Gill to obtain the Psychological Evaluation as stated in her stipulation.

Dr. Bjornson update – Mr. Oborn

Mr. Oborn advised the Board that after considering the positive reports from Dr. Bjornson's therapist and supervisor recommending that Dr. Bjornson be removed from probation with the Board, the Division decided it would be appropriate to terminate Dr. Bjornson's probation.

APPOINTMENTS:

Barbara Ogden - Probation Interview

Dr. Ogden presented herself to the Board. Dr. Haas conducted the interview. Mr. Oborn introduced Dr. Ogden to Ms. Trujillo. Dr. Ogden advised the Board she failed the Examination for the Professional Practice of Psychology (EPPP) exam; however, she passed the Law and Ethics Exam, noting she will be taking the EPPP again as soon as possible. After talking with Dr. Ogden the Board advised Dr. Ogden it is looking for an understanding from the probationers of what went wrong and how the probationer is going to prepare to keep it from happening again. The Board noted that Dr. Ogden's therapist feels she is making good progress. She is getting the reports to the Division on time. The Board advised Dr. Ogden it would like more detail from Dr. Poulton in his report to the Board. The Board asked to see Dr. Ogden at the October meeting. **Dr. Ogden is in compliance with her Stipulation and Order.**

Dr. Laura Czajkowski - Probation Interview

Dr. Czajkowski presented herself to the Board. Dr. Malovich conducted the interview. Dr. Czajkowski advised the Board she is in the process of establishing a peer group. She has approached several professionals who stated they are interested in joining this group. The Board reviewed the reports from her therapist noting she is attending workshops and is actively addressing her issues. The Board thanked Dr. Czajkowski for being proactive in her probation and always staying in compliance. The Board asked to see Dr. Czajkowski October 7, 2008. **Dr. Czajkowski is in compliance with her Stipulation and Order.**

Discussion:

The Board briefly discussed releasing Dr. Czajkowski from her probation early. No decision was made at this time.

Charles McCusker – Memorandum of Understanding Interview

Dr. McCusker presented himself to the Board. Dr. Malovich conducted the interview. Dr. McCusker advised the Board he has been working fifteen (15) to twenty (20) hours a week, he keeps in touch with his supervisor regularly, by phone and face-to-face. The Board advised Dr. McCusker that it would like a copy of the intake form he has revised. Dr. McCusker stated he is no longer seeing minors. After talking with Dr. McCusker in detail the Board expressed concern regarding his billing practices and encouraged him to review this with his supervisor, Dr. Burgess. The Board stated it would like to see Dr. McCusker's billing records at the October 7 meeting and these records are to include the following:

- #1. When billing was done.
- #2. What services are being billed.
- #3. When and how much payment is received by the client.
- #4. When and how much payment is received by the insurance company.

The Board encouraged Dr. McCusker to contact the American Psychology Association (APA) for record keeping information. The Board reminded Dr. McCusker that his supervisor reports are due the first of the month and need to be submitted by his supervisor. The Board stated that it is acceptable for Mr. McCusker to provide a copy to the Board if the original from his supervisor has not been received. The Board asked to see Dr. McCusker October 7,

2008. Dr. McCusker is in compliance with his Memorandum of Understanding.

Dr. Jamianne Gill, New Probation Interview

Dr. Gill presented herself to the Board. Dr. Haas conducted the interview. Dr. Haas advised Dr. Gill that she is out of compliance because the Division has not received her supervisor reports since April. Dr. Gill stated she has been meeting weekly with her supervisor and will follow-up on this. After a brief discussion Dr. Haas motioned to have Dr. Gill 's supervisor submit a report dated April 7, 2008 to present, then continue with an additional four (4) reports, one each month, then the Board would consider moving her reports to quarterly, seconded by Dr. Etringer. The motion carried unanimously. Dr. Gill gave the Board copies of the ethics course she completed. Dr. Gill advised the Board she is currently seeing twenty-five (25) clients. She sees them at her University Neuropsychiatric Institute (UNI) Office. The Board noted her supervisor is required to review twenty percent (20%) of her current client files and he needs to view one more client file to be in compliance with her stipulation. The Board asked Dr. Gill to bring her supervisor to the Board meeting October 7, 2008. **Dr. Gill is not in compliance with her Stipulation and Order.**

Discussion:

The Board noted the continuing education course Dr. Gill submitted was not the course the Board recommended and did not motion to accept this course as part of Dr. Gill's Stipulation and Order. The Board expressed concerns Dr. Gill is not accepting responsibility for her actions and decided it would like to meet with her therapist. The Board decided it did not want to meet with Dr. Gill's supervisor and therapist at the same meeting and decided it would meet with her supervisor October 7, 2008.

Dr. Charles Walton, Probation Interview Presentation

Dr. Walton provided training regarding interviewing probationers. After the training, Dr. Walton answered questions and distributed a handout. Copies of the "Probation Interview Outline" will be kept in each Board member's binder.

DISCUSSION:

The Board talked about the Utah Psychology Association (UPA) liaison responsibilities and asked Dr. Haas to contact the UPA Chairperson to the Board to clarify the responsibilities of the Division's liaison.

Utah Law, Rule and Ethics Exam – Mr. Oborn

Mr. Oborn reviewed the testing information with the Board, noting some of the reference materials are not under the Division's area of responsibility. For this reason, some reference materials have become very difficult for applicants to locate. Mr. Oborn encouraged the Board to consider revising the Utah Psychology Law Examination to cover only the statutes under the control of the Division of Occupational and Professional Licensing (DOPL) authority.

Mr. Oborn also advised the Board there has not been a test review with the Psychology Law Exam in over three (3) years. After discussing this further, Mr. Oborn agreed to send an e-mail to the Board members. Dr. Haas agreed to contact the UPA to request a list of names for the Board to consider for the committee. Mr. Barnes stated it takes about one month to set this up and the testing facility prefers three (3) to five (5) representatives from the profession.

CORRESPONDENCE:

Minutes from the ASPPB Open Session Meeting

The minutes were not reviewed at this time.

NOT ON THE AGENDA

Deborah Wheeler and Darren Adamson, representatives from Argosy University, met with the Board and briefly reviewed their program and plans for APA accreditation noting, currently the University is accredited by the Northwest Regional Association. Mr. Oborn stated it is very helpful if the school will show their accreditation on their transcripts.

Board meetings for 2008
October 7

Board meetings tentatively scheduled for 2009
January 20, April 14, July 21, October 20

Motion to adjourn at 1:28 p.m.

ADJOURN:

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

October 7, 2008
Date Approved

(ss) Natalie Malovich
Natalie Malovich, Chairperson, Psychology Licensing
Board

September 3, 2008
Date Approved

(ss) Richard Oborn
Richard Oborn, Bureau Manager, Division of
Occupational & Professional Licensing